

Annex Building	Pass/ Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass <input data-bbox="748 380 781 422" type="checkbox"/>	
Rooms are clean and orderly	Pass <input data-bbox="748 569 781 611" type="checkbox"/>	
Lobby is clean and orderly	Pass <input data-bbox="748 768 781 810" type="checkbox"/>	
Restrooms are clean and stocked	Not Verified	Men's restroom not verified.
Women's restroom is clean and stocked	Pass <input data-bbox="748 1167 781 1209" type="checkbox"/>	
Reception desk is manned during operating hours	Pass <input data-bbox="748 1335 781 1377" type="checkbox"/>	
<p align="center">Detailed Description of Concerns, Actions Needed, or Praise</p> <p>New doghouse entryway is welcoming and attractive. Very well done.</p>		

Clinic	Pass/ Fail/ Not Verified	Comments
Staff is courteous and informative to all	Pass <input type="checkbox"/>	Super helpful in spite of being very busy.
Clean floors, doors, & windows	Pass <input type="checkbox"/>	Concerned about the amount of newspaper on the floor in the exam room. This could easily cause someone to slip and fall.
Hand sanitizing stations are visible and stocked	Fail <input type="checkbox"/>	Hand sanitizing stations not visible and are requested by staff. Staff also request soap dispensers rather than bottles that can easily be moved and require additional touching.
All kennels and cages are free of feces and urine	Pass <input type="checkbox"/>	Small exceptions seen, but staff are clearly on top of this.
Exam tables are cleaned between animals receiving treatment or exams	Pass <input type="checkbox"/>	Verified with staff.
Exam room washing station fully stocked with gloves	Pass <input type="checkbox"/>	Staff request soap dispensers rather than bottles that can easily be moved and require additional touching. Recommend this change in all rooms of clinic.
Halls and walkways are free of debris and safety hazards	Fail <input type="checkbox"/>	Hallway houses a lot of necessary materials. Serious need for more room for the clinic.
Appropriate signage on each occupied cage	Pass <input type="checkbox"/>	
All cleaning tools and surgical instruments are disinfected at end of day	Pass <input type="checkbox"/>	Disinfection witnessed during the inspection, and confirmed with staff that this occurs at end of day.

Clinic cont.	Pass/ Fail/ Not Verified	Comments
Recovery room washing station fully stocked with gloves	Pass	Staff request soap dispensers rather than bottles that can easily be moved and require additional touching. Recommend this change in all rooms of clinic.
Surgical room washing station fully stocked with gloves	Pass	Staff request soap dispensers rather than bottles that can easily be moved and require additional touching. Recommend this change in all rooms of clinic.
Any temporary holding cages outside clinic are clean	Pass	
Controlled substances stored in locked cabinet when not in use	Pass	Very secure.
The clinic building and equipment is in good repair	Pass	This is a difficult one. The building is far too small for all the critical activities taking place here.
<p style="text-align: center;">Description of Concerns, Actions Needed, or Praise (for Lobby & Clinic)</p> <p>My major concern is that the clinic is too small. Kudos to the staff for making this environment work in spite of space challenges.</p>		

Cattery (Building 5)	Pass/ Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass <input data-bbox="743 289 776 331" type="checkbox"/>	
Cat cages and doors are clean	Pass <input data-bbox="743 472 776 514" type="checkbox"/>	
Litter boxes are clean with no offensive odor	Pass <input data-bbox="743 655 776 697" type="checkbox"/>	Strong odor, but not sure how to avoid this. Litter boxes are clearly clean, as are cages.
All occupied cages have fresh water	Pass <input data-bbox="743 837 776 879" type="checkbox"/>	
All counter surfaces are clean	Pass <input data-bbox="743 1029 776 1071" type="checkbox"/>	
Hand sanitizing stations are visible and stocked	Pass <input data-bbox="743 1232 776 1274" type="checkbox"/>	
Staff work area has a hand washing station with soap, and paper towels	Pass <input data-bbox="743 1415 776 1457" type="checkbox"/>	
Appropriate signage on each occupied cage	Pass <input data-bbox="743 1606 776 1648" type="checkbox"/>	

Cattery (Building 5) cont.	Pass/ Fail/ Not Verified	Comments
Floor is free of debris and safety hazards	Pass <input data-bbox="743 279 776 321" type="checkbox"/>	
Scrub brushes, buckets, and all other cleaning tools are disinfected at the end of the day	Pass <input data-bbox="743 462 776 504" type="checkbox"/>	Not observed, but verified with staff.
Intake vaccinations recorded on each kennel card	Pass <input data-bbox="743 644 776 686" type="checkbox"/>	
All cages are cleaned and sanitized between occupants	Pass <input data-bbox="743 827 776 869" type="checkbox"/>	Verified with staff.
The Cattery building and equipment is in good repair	Pass <input data-bbox="743 1010 776 1052" type="checkbox"/>	
<p align="center">Detailed Description of Concerns, Actions Needed, or Praise</p> <p>Excellent knowledge of the cattery by staff who also managed public/visitor questions adeptly.</p>		

Outside Cattery	Pass/ Fail/ Not Verified	Comments
Litter boxes are clean with no offensive odor	Pass <input data-bbox="743 289 776 331" type="checkbox"/>	
Fresh water is available	Pass <input data-bbox="743 506 776 548" type="checkbox"/>	
Area is free of debris and safety hazards	Pass <input data-bbox="743 722 776 764" type="checkbox"/>	
Appropriate signage on each occupied kennel and cage	Pass <input data-bbox="743 947 776 989" type="checkbox"/>	
Detailed Description of Concerns, Actions Needed, or Praise		

Building 1	Pass/ Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass <input data-bbox="743 373 776 415" type="checkbox"/>	
Kennels and cages are free of feces and urine	Pass <input data-bbox="743 583 776 625" type="checkbox"/>	Open half empty PowerAde drink in adult kennel area. Such items should be kept in staff areas.
Fresh water in each occupied kennel and cage	Pass <input data-bbox="743 802 776 844" type="checkbox"/>	
Aisles are free of debris and safety hazards	Fail <input data-bbox="743 1012 776 1054" type="checkbox"/>	1) Floors in the adult dog kennel area were very wet and there was no "caution" signage except for one small sign at the back of the kennels. This signage should be placed where public and staff will see immediately upon entry, and throughout the kennel area. 2) Back sidewalk had numerous tripping hazards including a hose that was crossing the walk multiple times, and clean crates that had fallene over and were laying on the ground blocking the walk. This area is easily accessible to the public so much be kept safe and clear (for staff, too).
Appropriate signage on each occupied kennel and cage	Pass <input data-bbox="743 1222 776 1264" type="checkbox"/>	
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	Pass <input data-bbox="743 1390 776 1432" type="checkbox"/>	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass <input data-bbox="743 1579 776 1621" type="checkbox"/>	Verified with staff.
Hand sanitizing stations are visible and stocked	Fail <input data-bbox="743 1747 776 1789" type="checkbox"/>	This area need stations.

Drains free of debris and functioning properly	Pass	<input type="checkbox"/>
Staff work area has a hand washing station with soap, paper towels	Fail	<input type="checkbox"/> A dirty towel was at the sink for drying of hands.
Sinks and tubs are in working order, clean, and free of debris	Pass	<input type="checkbox"/>
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Not Verified	
Stainless steel cages are clean and have fresh newspaper	Pass	<input type="checkbox"/>
Clean floors, doors, and windows	Pass	<input type="checkbox"/>
There is no offensive odor	Pass	<input type="checkbox"/>
Kennel building and equipment are in good repair	Pass	<input type="checkbox"/>

Building 1 Detailed Description of Concerns, Actions Needed, or Praise

- 1) Very concerned that there is a sign in the adult dog kennel area requiring staff to spray shoes with Rescue disinfectant before leaving the kennel, but staff admit that this is not being done. Rescue bottles were not there where they were supposed to be. Recommend either d/c this policy if it's not necessary; or, staff and public need to adhere to the policy if it IS necessary. It is not a good practice to post policies that are not being followed. This fosters an attitude of dismissing signage directions.
- 2) Generally concerned that it would be easy to transfer disease from adult kennels to puppy area.
- 3) Classical music playing in adult kennel area is an excellent touch. Pleasant for the dogs and the public.

Outdoor Exercise Yards (Next to Building 1)	Pass/ Fail/ Not Verified	Comments
Clean and free of feces, debris and safety hazards.	Pass <input data-bbox="743 346 776 394" type="checkbox"/>	Old feces present in exercise yard nearest Bldg 3. Not excessive, but shouldn't be there.
Gates function properly	Pass <input data-bbox="743 527 776 575" type="checkbox"/>	
Waste stations are stocked	Pass <input data-bbox="743 699 776 747" type="checkbox"/>	
<p align="center">Detailed Description of Concerns, Actions Needed, or Praise</p> <p>In general, with only one exception, exercise yards were very clean.</p>		

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